



Back to School

Procurement & Wellbeing Checklist for Leaders



Start the New School Year Right

Practical priorities for safeguarding your budget and your pupils' wellbeing.

SECTION 1: Budget & Procurement Readiness

☐ Review all contracts before term starts

Don't wait for problems to arise. Cleaning, catering, energy and FM contracts should be reviewed now for savings opportunities.

☐ Check your catering contract against the 1.2% FSM increase

Free School Meal funding has barely shifted. Are you getting value for every penny?

☐ Cut energy costs with smarter procurement and tech

We partner with Utility Works to help schools buy energy at the best possible rate, and with Eden Energy Partners to install OH4 systems that reduce heating bills by up to 31%, savings that start from day one.

☐ Get external eyes on your tendering process

Not all procurement providers are equal. If yours came from a catering background, you may be losing value.



SECTION 2: Staff & Pupil Wellbeing

☐ **Ensure every child has a meal they enjoy**

Regardless of background, students should have access to nutritious food that they actually want to eat.

☐ **Prioritise dignity in delivery**

Avoid stigma by reviewing how FSM is delivered. The experience matters as much as the meal.

☐ **Free up staff time where it counts**

By outsourcing procurement to experts, your team can focus on the classroom, not contracts.

SECTION 3: Futureproofing for the Year Ahead

☐ **Plan ahead for renewals and termly reviews**

Don't get caught in last-minute panic. Set reminders for mid-year checks.

☐ **Use procurement savings to reinvest in pastoral support**

Schools we support save an average of 25%, often redirected into SEN, enrichment or wellbeing programmes.

☐ **Track and report on improvements**

Procure uses real data, real feedback, and real results, because what gets measured gets improved.





**If you're ready to work with
a consultant who puts your
school and your students
first, let's talk.**

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